

**WORKFORCE SOLUTIONS NORTHEAST TEXAS
EXECUTIVE COMMITTEE AGENDA**

**Place: Sulphur Springs/Hopkins County Economic Development Corporation
1200 Enterprise Drive
Sulphur Springs, Texas
March 22, 2023
11:30 a.m.**

The Texas Open Meetings Act now allows for members of a governmental body to attend a public meeting via a video conference call. The head of the board or commission must be physically present in the designated meeting place and the public must be given access to that meeting space.

1. Call To Order
2. Determination of a Quorum
3. Declaration of Conflict of Interest
4. Reminder of Texas Government Code Chapter 551 regarding open meetings that if a member of the public or of the Board inquires about a subject that is not on the agenda, and for which notice has not been given as required, any discussion of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting.
5. Discussion, consideration and possible action regarding approval of the January 25, 2023 Executive Committee minutes.*
6. Recess into closed executive session to discuss and consider the performance evaluation of the Executive Director, as provided for in the Open Meetings Act, Section 551.074 – Personnel Matters.
7. Reconvene open meeting to discuss and take action, if any, on items presented in closed executive session.
8. Report and update by the Executive Director and/or staff regarding administrative matters, including internal policies and procedures, customer service issues, status of project assignments, organizational matters, and responsibilities of the Board's departments.
 - Workforce Center Activity
 - Child Care Activity
 - Paris Workforce Center
 - Local Area Unemployment Statistics*
9. Announcements
10. Adjourn

In accordance with the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. The meeting place is accessible to persons with disabilities. If assistance is needed to participate, please call the office of the Workforce Solutions Northeast Texas (903) 794-9490. Please submit your request as far as possible in advance of the meeting you wish to attend. NOTE: Between regularly scheduled meetings of the Workforce Solutions Northeast Texas Board the Executive Committee may discuss, deliberate, and take all appropriate action on behalf of the Board regarding any matter listed on this Agenda. The Executive Committee may discuss any of the following in closed executive session and have action taken in an open meeting; personnel matters relating to officers and/or employees of the Board, certain consultations with an attorney, discussions about the value or transfer of real property, discussions about security personnel or devices, discussions about prospective gifts or donations, discussion of certain economic development matters.

Workforce Solutions Northeast Texas
Executive Committee Minutes

January 25, 2023
Mount Pleasant Civic Center
1800 North Jefferson
Mount Pleasant, Texas
9:30 A.M.

The Texas Open Meetings Act now allows for members of a governmental body to attend a public meeting via a video conference call. The head of the board or commission must be physically present in the designated meeting place and the public must be given access to that meeting space.

Item 1. Call to order

Mr. David Burns, Workforce Solutions Northeast Texas Board Chair, brought the Executive Committee meeting to order at 9:30 a.m.

Item 2. Determination of quorum

A quorum was present.

Item 3. Declaration of conflict of interests

None.

Item 4. Reminder of Texas Government Code Chapter 551 regarding open meetings that if a member of the public or of the Board inquires about a subject that is not on the agenda, and for which notice has not been given as required, any discussion of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting.

Mr. Burns reminded the Executive Committee members that discussion of items other than those listed on the agenda is not allowed and a proposal can be made to place the subject on the agenda for a future meeting.

Item 5. Approval of the Executive Committee Minutes of October 26, 2022.

Ms. Tammy Miller made a motion to approve the October 26, 2022 Executive Committee meeting minutes as presented. Dr. Larry Dotin seconded the motion. All were in favor. None opposed. Motion carried.

Item 6. Discussion regarding board member committee assignments.

Mr. Randy Reed, Executive Director for Workforce Solutions Northeast Texas, reported that Mr. Derald Bulls, Community Based Organization (CBO) rep for Lamar County and Mr. Brian Heavner, Private Sector rep for Morris County need to be assigned to a committee and staff's recommendation is to place Mr. Bulls on the External Affairs Committee and Mr. Heavner on the Internal Affairs Committee.

The Executive Committee discussed the options and agreed to place Mr. Bulls on the External Affairs Committee and Mr. Heavner on the Internal Affairs Committee.

Item 7. Discussion regarding the February Full Board meeting and FY2023 Virtual Board Meetings.

The Executive Committee discussed and agreed to cancel the February Full Board meeting unless an urgent or pressing issue arises.

Workforce Solutions Northeast Texas

Executive Committee Minutes

The Executive Committee also discussed the structure of the full board meetings and determined it is in the best interest of the board to cancel the option for virtual meetings and to resume in person meetings only.

All Internal and External Affairs Committee meetings will meet via Zoom and Executive Committee and Full Board meetings will be held in-person only moving forward beginning in April.

Item 8. Report and update by the Executive Director and/or staff regarding administrative matters, including internal policies and procedures, customer service issues, status of project assignments, organizational matters, and responsibilities of the Board's departments.

Mr. Randy Reed, Executive Director of Workforce Solutions Northeast Texas, reported on the following items:

- Workforce Center Activity

Since October, Northeast served 3,629 customers in-person which is an average of 279 a week and 4,283 customers telephonically/virtually which is an average of 357 a week.

The number of customers being served in-person is gradually increasing.

- Child Care Activity

There are currently 2,068 children in care on a daily basis. There is a significant amount of child care funding; therefore, there has been an initiative to outreach and enroll more children in care. Staff is preparing forecasts and monitoring child care numbers closely because enrollments will have to be stopped in the future to stay within the available funding.

- Local Area Unemployment Statistics

As of November 2022, Northeast had an overall unemployment rate of 4.2% compared to 4.3% in October 2022 and 4.8% in November 2021. Beyond the change in the rate, there were fewer people in the labor force and a few less employed which decreased the unemployment rate.

- Texas Workforce Commission (TWC) Monitoring Visit

The annual Texas Workforce Commission (TWC) monitoring review has been completed. There are a couple of issues that will be discussed with TWC Management, but there were no major findings.

Item 9. Announcements

Annual Celebration immediately following the board meeting.

Item 10. Adjourn

Mr. Burns adjourned the Executive Committee meeting at 10:00 a.m.

Workforce Solutions Northeast Texas

Executive Committee Minutes

Executive Committee Members Present

David Burns/Board Chair

Diane Stegall

Tammy Miller

Dr. Larry Dotin

Board Staff Present

Randy Reed/Executive Director

Northeast Texas

January-23

December-22

January-22

Area	Area Type	Labor Force	Employment	Unemployment	Rate	Labor Force	Employment	Unemployment	Rate	Labor Force	Employment	Unemployment	Rate
Texas	State	14,875,841	14,252,954	622,887	4.2	14,773,939	14,260,768	513,171	3.5	14,511,328	13,835,851	675,477	4.7
Texarkana	MSA	62,260	59,479	2,781	4.5	62,177	59,888	2,289	3.7	62,237	59,015	3,222	5.2
Northeast Texas	WDA	124,740	118,735	6,005	4.8	123,950	118,942	5,008	4.0	124,443	118,019	6,424	5.2
Bowie	County	38,656	36,832	1,824	4.7	38,445	36,920	1,525	4.0	38,727	36,618	2,109	5.4
Cass	County	11,847	11,256	591	5.0	11,778	11,295	483	4.1	12,129	11,428	701	5.8
Delta	County	2,556	2,431	125	4.9	2,518	2,413	105	4.2	2,497	2,389	108	4.3
Franklin	County	5,372	5,172	200	3.7	5,259	5,099	160	3.0	5,320	5,123	197	3.7
Hopkins	County	18,710	17,833	877	4.7	18,488	17,759	729	3.9	18,214	17,515	699	3.8
Lamar	County	24,286	23,090	1,196	4.9	24,347	23,313	1,034	4.2	24,331	23,082	1,249	5.1
Morris	County	4,449	4,160	289	6.5	4,449	4,215	234	5.3	4,474	4,106	368	8.2
Red River	County	4,997	4,737	260	5.2	4,937	4,709	228	4.6	5,253	4,946	307	5.8
Titus	County	13,867	13,224	643	4.6	13,729	13,219	510	3.7	13,498	12,812	686	5.1
Paris	City	11,718	11,039	679	5.8	11,755	11,146	609	5.2	11,670	11,036	634	5.4
Texarkana	City	14,820	14,067	753	5.1	14,704	14,101	603	4.1	14,748	13,986	762	5.2
US					3.4				3.5				4.0